

<b>TITLE:</b> Participation in Board Meetings via Virtual or Remote Communications Means		<b>POLICY:</b> B-2023	
<b>COMMITTEE:</b>	Governance and Nomination	<b>PASSED:</b>	April 26, 2016
		<b>AMENDED:</b>	November 10, 2020
<b>TOPIC:</b>	Board Management/ Governance	<b>REVIEW PERIOD:</b>	Every 5 years

**Remote Board, Committee and/or Special Meetings**

When the Board is unable to meet in-person, it may be necessary to conduct Board and/or Committee meetings by virtual or remote communications means. Trustees who participate in meetings held remotely must be identifiable and all participants must be able to hear and communicate with each other. Attendance and participation will be in compliance with all applicable EPL Board policies and procedures.

Information for public participation regarding Board meetings conducted virtually will be posted on the EPL website along with the agenda and shared in advance with individuals and/or organizations requesting to speak at the Board meeting.

Additionally, when it is necessary to proceed with an action between scheduled in-person Board meetings and it is not reasonable to call a special in-person meeting, a special meeting via virtual means may be called by the Chair (of the Committee or the Board).

**Remote Participation at in-Person Board Meeting Trustees Attending Remotely**

On occasion it may be necessary for a Trustee who is unable to attend an in-person meeting to attend the in-person meeting remotely. The Trustee(s) will virtually connect to the in-person meeting at a pre-arranged time and this will be noted in the minutes.

When a vote is called on a Motion, the Chair will ensure that the Trustee(s) has an opportunity to speak to the Motion and is prepared to vote. The Trustee(s) who is participating virtually will indicate their vote only after Trustees attending in-person have voted. If the vote is only visible or audible to the Chair, he/she will state it for all to hear before declaring the Motion carried or defeated.

Quorum for meetings will include the Trustee attending remotely.