

This agreement is dated ,

Between:

The City of Edmonton Library Board (The "Library")

And

(The "Exhibitor"),

Whereas the Library wishes to exhibit the Works of Art ("Works") supplied by the Exhibitor located at Branch Name, Address, Edmonton, Alberta, the Library and the Exhibitor agree as follows:

Title of Art:		
Drop off Date:	Signature: _____	Date: _____
Pickup Date:	Signature: _____	Date: _____

1. Responsibilities of the Exhibitor

- 1.1 The Exhibitor agrees to install the original submission as accepted by the Library's representative at locations within the library which are mutually agreed upon. The Library requires thirty (30) days' notice in order to approve any change to the exhibit.
- 1.2 The Exhibitor is solely responsible for the delivery, loading, unloading and removal of Works.
- 1.3 Framing, wiring, and installation of all Works are the responsibility of the Exhibitor, who shall assume all responsibility for loss or damage arising out of the failure or inadequacy of framing, wiring, or installation. Exhibitors are encouraged to supervise the display of their Works as they see fit, and not to include items that could be removed easily from the area.
- 1.4 A price list indicating the current market value of Works (and a list of not-for-sale items) should be given to the Coordinator upon delivery of work to the Library. Prices may not be displayed in the gallery. After the day of installation, no items will be added or removed until the Exhibition End Date is past.
- 1.5 No material, including advertisement, may be affixed to any part of the interior or exterior of the Library without prior approval. All commercial transactions must be carried out in private between the artist and any prospective buyer. Under no circumstances will an Exhibitor or agent be allowed to promote or sell his/her works in person in the Library, with the exception of the opening reception.

2. Responsibilities of the Library

- 2.1 The Library reserves the right to cancel or transfer any booking. At least thirty (30) days' written notice will be given to the Exhibitor.
- 2.2 The Library shall have the final and sole decision as to which items shall form part of the exhibit.
- 2.3 The Library shall have the right to book other Exhibitors' Works or events into the gallery area during the exhibition.
- 2.4 In response to inquiries from prospective buyers, the library will provide the artist's contact information.
- 2.5 The Exhibitor gives the Library permission to use the images and information submitted by the Exhibitor for the purposes of promoting the exhibit. The Library may promote the exhibit on the Library website, in media releases and other promotions. The Library may also archive the exhibit on the Library website.

3. Contact Information

3.1 For the Exhibitor:
Name:
Phone:
E-Mail:

3.2 For the Library:
Name:
Phone:
E-Mail:

4. Indemnity and Insurance

4.1 The Exhibitor agrees to hereby hold harmless and indemnify the City of Edmonton Library Board, its employees, volunteers and/or other Exhibitors for all liability for any property damage or personal injury to any third party resulting from participation in this Program. The Exhibitor hereby further agrees that the City of Edmonton Library Board, its employees, volunteers and/or other Exhibitors shall not be liable, either directly or indirectly, for any claims, or any damages, costs and expenses, including but not limited to personal injury, death, property damage or lost or stolen property, arising from or connected with participation in any activity contemplated by this Agreement, whether or not such injury, damage or loss occurred as a result of any negligence, negligent misrepresentation, breach of statutory duty, breach of the *Occupiers Liability Act* and/or breach of contract on the part of the City of Edmonton Library Board, its employees, volunteers and/or other Exhibitors.

The Library and the Exhibitor sign this Agreement as follows:

Signed for the Exhibitor:

Per: _____

Date: _____

Signed for the Library:

CITY OF EDMONTON LIBRARY BOARD

Per: _____

Date: _____