
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, November 14, 2017 5:30 p.m.

Clareview Recreation Centre, Multipurpose Room 1

ATTENDANCE:

Board: Dr. Brian Heidecker
Mr. Jay Ball
Councillor Ben Henderson
Ms. Jennifer Huntley
Mrs. Kenna Houncaren
Ms. Aaida Peerani
Ms. Jill Scheyk
Dr. Fern Snart

Staff: Ms. Pilar Martinez, Chief Executive Officer
Mr. Gastone Monai, Chief Financial Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation

Regrets: Mrs. Zainul Mawji, Mr. Nazir Mulji

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Board Chair, Brian Heidecker called the meeting to order at 5:33 p.m.

2. ADOPTION OF AGENDA

MOTION: That the agenda be approved with the following additions:

- Discussion on George Takei
- Verbal Update on Anthology
- Board Website Request

Moved by Kenna Houncaren. Seconded by Jay Ball.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified regarding agenda items.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the September 12, 2017 meeting minutes.
Moved by Aaida Peerani. Seconded by Jennifer Huntley.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

6. NEW BUSINESS

6a) Milner Revitalization Update

Pilar Martinez presented the Board with an update on the Milner Revitalization Project. She outlined key areas of progress such as steel framing, exterior insulation panels/windows framing, and the development of the atrium. She communicated to the Board that a tour of the space will be arranged in the coming weeks and answered questions from the Board.

6b) Finance and Audit Committee Meeting Report

Gastone Monai provided the Board with an overview of the November 8 Finance and Audit Committee Meeting. He reviewed the Q3 Financial Report and changes to the upcoming 2019–2022 Budget Process. He highlighted that in 2018, EPL will develop a four year plan to align with the City of Edmonton’s Multi-year Budgeting Policy, and provided an overview of the key activities and timelines.

Gastone also reviewed key changes to the following policies:

- Branch Development – now the Service Point Development Policy
- Temporary Branch Closures – now the Temporary Planned Service Point Closures Policy

Aaida noted that there was a spelling error in her name on the the Committee Report.

MOTION: That the Board approve the Service Point Development Policy
Moved by Jay Ball. Seconded by Kenna Houncaren.

CARRIED

MOTION: That the Board approve the Temporary Planned Service Point Closures Policy

Moved by Jill Scheyk. Seconded by Jennifer Huntley.

CARRIED

MOTION: That the Board receive the November 8, 2017 Finance and Audit Committee Report as information.

Moved by Aaida Peerani. Seconded by Kenna Houncaren.

CARRIED

6c) Q3 Fund Development Report

Tina Thomas shared a presentation and confirmed that the fundraising campaign for the Milner Revitalization Project continues to grow through events, sponsorships, direct mail campaigns, and major gifts. She then responded to questions from the Board. Brian Heidecker re-iterated that Trustees should lead by example by making personal donations in order to reflect to donors that the EPL Board is fully committed.

6d) Anthology Update

Trustee, Dr. Fern Snart shared a brief update on Anthology activities, encouraging Board Members to volunteer for Anthology's annual casino.

7. CONSENT ITEMS

7a) Chair's Report

7b) CEO's Report and KPIs

7c) HR & CEO Performance Management Committee Report

7c) ALTA Report

MOTION: That all Consent Items be received as information.
Moved by Dr. Fern Snart. Seconded by Jill Scheyk.

CARRIED

8. NEW INQUIRIES

8a) Discussion on George Takei event

The Board discussed the upcoming Forward Thinking Speaker Series event and the recent allegations against Mr. Takei. Each Board member had an opportunity to share their perspective and opinions. Pilar Martinez advised the Board the matter will continue to be carefully monitored and updates will be provided to the Board along the way. She thanked the Board for their open and honest feedback.

8b) Board Website Request

Trustee, Dr. Fern Snart requested that meeting packages be sorted in descending order.

9. ADJOURNMENT

The meeting adjourned at 6:49 p.m.