
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, March 13, 2018 5:30 p.m.

Mill Woods Branch

ATTENDANCE:

Board: Dr. Brian Heidecker
Mr. Nazir Mulji
Councillor Ben Henderson
Mrs. Kenna Houncaren
Ms. Jennifer Huntley
Mrs. Zainul Mawji
Ms. Aaida Peerani
Ms. Jill Scheyk
Dr. Fern Snart

Staff: Ms. Pilar Martinez, Chief Executive Officer
Mr. Jesse Grieder, Director, Human Resources Services
Mr. Gastone Monai, Chief Financial Officer
Ms. Tina Thomas, Executive Director, Strategy and Innovation

Regrets: Mr. Jay Ball

Guest: Soleil Surette, Manager, Planning, Assessment and Research

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Chair, Brian Heidecker, called the meeting to order at 5:34 p.m. Trustee Jennifer Huntley joined the meeting by phone.

2. ADOPTION OF AGENDA

MOTION: That the agenda be approved as circulated.
Moved by Zainul Mawji. Seconded by Dr. Fern Snart.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified regarding agenda items.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the February 13, 2018 meeting minutes.
Moved by Nazir Mulji. Seconded by Jill Scheyk.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

6. NEW BUSINESS

6a) Incidents Report

Soleil Surette presented the Board with the 2017 Incidents Report and responded to questions from Trustees. Aaida Peerani noted upcoming changes in Occupational Health and Safety Legislation.

MOTION: That the Board receive the 2017 Incidents Report as information.
Moved by Zainul Mawji. Seconded by Nazir Mulji.

CARRIED

6b) Finance and Audit Committee Report

Nazir Mulji referenced the Committee Report that was shared in the meeting package. He noted the two small changes identified in the KPMG Audit Findings, and commended Gastone and his team for their work this year.

MOTION: That the Edmonton Public Library Board Audit Findings Report for the year ending December 31, 2017 be received as information.
Moved by Nazir Mulji. Seconded by Aaida Peerani.

CARRIED

MOTION: That the audited Financial Statement for the period ending December 31, 2017 be approved by the Board.
Moved by Nazir Mulji. Seconded by Aaida Peerani.

CARRIED

MOTION: That the Board approve the Board Travel Policy (B- 2017).
Moved by Nazir Mulji. Seconded by Kenna Houncaren.

CARRIED

MOTION: That the Board receive the March 7, 2018, Finance and Audit Committee Meeting Report as information.
Moved by Nazir Mulji. Seconded by Zainul Mawji.

CARRIED

6c) Governance and Nomination Committee Meeting Report

Committee Chair, Jill Scheyk provided the Board with an update on the Committee's work to date. She referenced the Notice of Election that was included in the package, and encouraged Board Members to apply for the Chair and Vice-chair roles.

6d) Trustee Attendance at Forward Thinking Speakers Series Events

Tina Thomas thanked the Board for their continued support of the EPL Forward Thinking Speakers Series. She noted that going forward Trustees are invited to attend the post-event reception with their guest, and are encouraged to mingle and advocate on behalf of EPL.

7. CONSENT ITEMS

MOTION: That all Consent Items be received as information.
Moved by Jill Scheyk. Seconded by Dr. Fern Snart.

CARRIED

8. NEW INQUIRIES

There were no items identified.

Trustee Jennifer Huntley left the meeting. 6:15 pm.

9. IN CAMERA

MOTION: That the meeting move *in camera* to discuss the CEO 2017 Performance Evaluation and 2018 Goals.
Moved by Nazir Mulji and Zainul Mawji

CARRIED

The meeting moved *in camera* at 6:16 pm.

- 9a) CEO 2017 Performance Evaluation
- 9b) CEO 2018 Goals

MOTION: That the meeting move *out of camera*.
Moved by Jill Scheyk. Seconded by Dr. Fern Snart.

CARRIED

The meeting moved out of camera at 6:32 pm.

10. ADJOURNMENT

The meeting adjourned at 6:34 p.m.