
EDMONTON PUBLIC LIBRARY BOARD

Wednesday, May 8, 2019

Aspen Conference Centre

ATTENDANCE:

Board: Dr. Brian Heidecker
Councillor Ben Henderson
Mr. James Crossman
Ms. Jennifer Huntley
Ms. Sandra Marin
Ms. Aaida Peerani
Ms. Jill Scheyk
Dr. Fern Snart

Regrets: Mrs. Kenna Houncaren, Mrs. Zainul Mawji

Staff: Ms. Pilar Martinez, Chief Executive Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation
Ms. Allison Prill, Director, Human Resources

Guests: Ms. Donna Gallant, Manager, Accounting
Ms. Vicky Varga, Manager, Digital Initiatives

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER/PRESENTATION

Chair, Brian Heidecker, called the meeting to order at 5:39 pm. He welcomed new Trustees, James Crossman and Sandra Marin, along with EPL staff, Vicky Varga and Donna Gallant. Brian then turned the floor over to Vicky who presented on the Digital Simulation Wall and other projects that the Digital Initiatives team is working on, such as the Google IT Certificate Program and the Digital Touch Tables. Vicky responded to questions from Trustees following her presentation.

2. ADOPTION OF AGENDA

MOTION: That the agenda be approved as circulated.

Moved by Jill Scheyk. Seconded by Dr. Fern Snart.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

James Crossman shared that his employer has engaged in some consulting for EPL in relation to the installation of the Digital Simulation Wall.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the March 12, 2019 meeting minutes.
Moved by Jennifer Huntley. Seconded by Jill Scheyk.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

6. NEW BUSINESS

6a) EPL Financial Results for the Period Ending March 31, 2019

Donna Gallant presented the Board with an overview of the Q1 Financial Results. Councillor Henderson inquired about whether EPL is leveraging the City of Edmonton's investment portfolio for EPL investments.

MOTION: That the Board approve the operating budget as adjusted to reflect City Council approved reductions in funding for pension premiums.
Moved by Jennifer Huntley. Seconded by Dr. Fern Snart.

CARRIED

MOTION: That the Financial Results for the period ending March 31, 2019 be received as information.

Moved by Aaida Peerani. Seconded by Jennifer Huntley.

CARRIED

6b) Records Management Policy B-2009

Governance and Nominations Committee Chair, Jill Scheyk shared the revised policy.

MOTION: That the Board approve the Records Management Policy (B-2009).
Moved by Jill Scheyk. Seconded by Ben Henderson.

CARRIED

6c) Q1 2019 Fund Development Results

Tina Thomas presented the Board with the Q1 Fund Development activities. The board was very pleased with ideas shared on donor recognition. Tina encouraged Trustees to share connections with potential donors to assist EPL in achieving their fundraising goal.

6d) Milner Library Time Capsule Discussion

The Board discussed the 100-year Time Capsule and shared ideas for items to include. Additional ideas are to be communicated with Lisette Lalchan by May 15.

6d) Alberta Library Conference - Highlights and Takeaways

The Board shared their experiences and key learnings from the conference. It was agreed that the Keynote speakers were exceptional this year, and that the Panel Discussion: Social Responsibility & Neutrality in Libraries, moderated by CEO, Pilar Martinez was a well presented, thought-provoking discussion. It was suggested that the panel take place at the start of the conference, so discussions about the topic could occur over the course of the weekend.

7. ELECTION OF CHAIR AND VICE-CHAIR

The nominations submitted to the Governance and Nomination Committee as follows:

Board Chair: Dr. Fern Snart

Vice-Chair: Jill Scheyk and Kenna Houncaren

Jill Scheyk called for any nominations for Board Chair from the floor three times. Fern gave a short presentation on her background, strengths and interests. As there were no further nominations, Dr. Fern Snart was acclaimed Chair of the Edmonton Public Library Board for the 2019-2021 term.

Brian took the chair for the Vice-Chair election. He called for nominations from the floor three times. As there were no other nominees identified, Jill shared a few words on her time with the Board and her personal expertise. Brian Heidecker spoke on behalf of Ms. Houncaren. Ballots were completed and counted. Kenna Houncaren was voted Vice-Chair. The ballot papers were provided to the Chair so that they could be destroyed.

Brian Heidecker took a moment to Trustees for their hard work, collegial spirit and comradery over his tenure as Board Chair. He commended EPL for their exceptional relationship with the City of Edmonton and once again, thanked Board and staff for their dedication.

MOTION: That the Board approve destroying election ballots.
Moved by Jenny Huntley. Seconded by James Crossman.

CARRIED

8. CONSENT ITEMS

MOTION: That all consent items be received as information.
Moved by Jill Scheyk. Seconded by Sandra Marin.

CARRIED

9. ADJOURNMENT

The meeting adjourned at 7:02 p.m.