
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, September 10, 2019

Woodcroft Branch Library

ATTENDANCE:

Board: Dr. Fern Snart
Mr. James Crossman
Dr. Brian Heidecker
Ms. Jennifer Huntley
Ms. Sandra Marin
Mrs. Zainul Mawji
Ms. Aaida Peerani

Regrets: Councillor Ben Henderson, Mrs. Kenna Houncaren,
Ms. Jill Scheyk

Staff: Ms. Pilar Martinez, Chief Executive Officer
Mr. Mike Lewis, Director, Human Resources
Mr. Gastone Monai, Chief Financial Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation

Guest: Ms. Sharon Day, Director, Branch Services and Collections

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Chair, Dr. Fern Snart, called the meeting to order at 5:35 pm. She welcomed Mike Lewis back to EPL and Sharon Day, Director, Branch Services and Collections, to the meeting.

2. ADOPTION OF AGENDA

MOTION: That the agenda be approved as circulated with the following addition: an update from James Crossman on his participation in the Public Library Services Branch's "Board Basics Workshop".
Moved by Jennifer Huntley. Seconded by Brian Heidecker.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the June 18, 2019 meeting minutes.
Moved by Aaida Peerani. Seconded by Sandra Marin.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

6. NEW BUSINESS

6a) Board Basics Workshop Update

James Crossman shared his experience at the September 7, 2019, Board Basics Workshop facilitated by the Public Library Services Branch. James noted that the afternoon was filled with excellent information such as the history and structure of public libraries in Alberta and the *Libraries Act* and Libraries Regulation. Pilar Martinez will share the *Board Basics Handbook* with the Board for reference.

6b) eContent Challenges

Sharon Day and Pilar Martinez presented the current challenges libraries are facing with regard to accessing eContent. They shared an overview of the issues, changing needs, and how libraries are working together to find a sustainable solution for both libraries and publishers. The Canadian Urban Libraries Council is working with the Urban Libraries Council, to plan a North American wide campaign to advocate for fair pricing, particularly as the Federal Election is approaching. Pilar committed to sharing talking points with the Board.

6c) Finance and Audit Committee Report

Gastone Monai provided the Board with an update on Committee activities. He shared brief overviews on the Financial Results ending June 30, 2019, as well as on the 2020 EPL Proposed Budget as outlined in the Board package.

MOTION: That the Board approved operating and capital budgets identified in the report reflect the City Council approved budget increase for Milner, and transfers of Capilano and Milner library artwork costs.

Moved by Brian Heidecker. Seconded by Zainul Mawji.

CARRIED

MOTION: That the Financial Results for the period ending June 30, 2019 be received as information.

Moved by Brian Heidecker. Seconded by Zainul Mawji.

CARRIED

MOTION: That the changes included in the 2020 Proposed EPL Operating Budget Report be approved.
Moved by Brian Heidecker. Seconded by Zainul Mawji.

CARRIED

MOTION: That the Board receive the September 3, 2019 Finance and Audit Committee Meeting Report as information.
Moved by Brian Heidecker. Seconded by Zainul Mawji.

CARRIED

6d) Governance and Nomination Committee Report

Committee Chair, Aaida Peerani provided the Board a summary of committee activity as outlined in the report.

MOTION: That the Board approve the revised Trustee Evaluation form.
Moved by Aaida Peerani. Seconded by Jennifer Huntley.

CARRIED

MOTION: That the Board receive the September 5, 2019, Governance and Nomination Committee Report as information.
Moved by Aaida Peerani. Seconded by Zainul Mawji.

CARRIED

6e) Mid-year Fund Development Report

Tina Thomas presented the Fund Development results for the first half of 2019. She shared updates on Annual Giving, Events, Major Gifts and the Capital Campaign.

6f) Mid-year Business Plan Report

Tina Thomas addressed the report and responded to questions from the Board.

6g) Employee Demographics

Mike Lewis presented the Board with EPL's Employee Demographics as of January 6, 2019.

6h) Milner Library Update

Pilar Martinez provided the Board with an opportunity to ask questions regarding her written report regarding the Milner Revitalization project. Trustees expressed an interest in touring the space, Pilar agreed to send out options for a tour in October.

7. CONSENT ITEMS

MOTION: That all consent items be received as information.
Moved by Zainul Mawji. Seconded by Jennifer Huntley.

CARRIED

9. ADJOURNMENT

The meeting adjourned at 7:32 p.m.