
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, May 12, 2020
MS Teams Virtual Meeting

ATTENDANCE:

Board: Dr. Fern Snart
Mrs. Kenna Houncaren
Mr. James Crossman
Councillor Andrew Knack
Ms. Sandra Marin
Ms. Aaida Peerani

Staff: Ms. Pilar Martinez, Chief Executive Officer
Mr. Mike Lewis, Director, Human Resources
Mr. Gastone Monai, Chief Financial Officer
Ms. Deborah Rhodes, Executive Director, Shared Services & Chief
Financial Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Board Chair, Dr. Fern Snart, called the meeting to order at 5:33 p.m.

2. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as circulated.
Moved by Sandra Marin. Seconded by James Crossman.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

Councillor Andrew Knack identified a conflict of interest with items:
10a) Finance & Audit Committee Report - April 17, 2020
10b) Finance & Audit Committee Report - May 4, 2020

He recused himself from the meeting for these two items as noted in the minutes below.

4. **ADOPTION OF MINUTES**

MOTION: That the Board approve the March 10, 2020 meeting minutes.
Moved by Kenna Houncaren. Seconded by Aaida Peerani.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

There were no outstanding items identified.

6. **NEW BUSINESS**

6a) Ratification of Electronic Vote – Revisions to EPL's Procedures for Electronic Meetings, Voting and Policy B-2023.

Board Chair, Dr. Snart referred to the Electronic Motion that was shared with the Board on April 18 via email. The original motion was moved by Sandra Marin, seconded by Brian Heidecker and carried unanimously. No additional comments were brought forward.

MOTION: That the Board move to ratify the revised Board Policy B-2023 and accompanying Board Handbook Sections 2.8 and 6.8 (Meetings and Electronic Meeting & Voting Procedures) as carried by the Board via Electronic Motion.
Moved by Kenna Houncaren. Seconded by James Crossman.

CARRIED

6b) Q1 Fund Development Report

Tina Thomas, Executive Director, Strategy & Innovation, presented on the Fund Development report as shared in the meeting package. The presentation was well received by the Board. Ms. Thomas noted that EPL is hosting a donor Thank-a-thon. EPL will be calling over 1000 EPL donors who contributed to the Milner campaign, and Tina requested the Board's involvement. There was interest in this initiative.

6c) Board Recognition Policy

Governance and Nomination Committee Chair, Aaida Peerani, referenced the policy shared in the meeting package.

MOTION: That the Board approve the Board Recognition Policy B- 2017.
Moved by Aaida Peerani. Seconded by James Crossman.

CARRIED

6d) Governance and Nomination Committee Report

Committee Chair, Aaida Peerani, shared an overview of the Committee's activities as outlined in the Committee's report in the meeting package.

MOTION: That the Board approve the revised Terms of Reference for board committees in the Board Handbook.

Moved by Aaida Peerani. Seconded by James Crossman.

CARRIED

MOTION: That the Board approve the Access to Political and Election Information Policy B-2011.

Moved by Aaida Peerani. Seconded by Sandra Marin.

CARRIED

MOTION: That the Board receive the March 26, 2020 Governance and Nomination Committee Report as information.

Moved by Aaida Peerani. Seconded by Andrew Knack.

CARRIED

6e) Recovery/Relaunch Discussion (Generative Discussion)

The Board discussed the current global pandemic and the financial challenges. Topics addressed included opportunities and supporting entrepreneurs, the importance of keeping focused on EPL's values and mission; the role EPL plays in building social connections; the sense there may be apprehension and caution; economic challenges regarding capital expansion and potential provincial funding cuts; EPL's leadership in terms of human values and democracy. Trustees expressed their appreciation to EPL's Leadership Team and all staff for their efforts during this time of uncertainty. Pilar thanked the Board for their contributions and noted that ideas would be applied to EPL's recovery plans.

7. CONSENT ITEMS

Dr. Snart provided a verbal addition to her Chair's report on the recruitment of new trustees. She met with City Council's Community and Public Services Committee on May 5 and shared that EPL can expect to be welcoming our new trustees in June.

MOTION: That the Board accept all consent items as information.

Moved by Aaida Peerani. Seconded by Sandra Marin.

CARRIED

8. ELECTION OF VICE CHAIR

Governance and Nomination Committee Chair, Aida Peerani, noted that one nomination for Vice-Chair was put forward - Kenna Houncaren. Ms. Peerani called for nominations from the floor three times. As there were no further nominations, Kenna Houncaren was acclaimed Vice-Chair for the 2020-2021 term.

9. NEW INQUIRIES

There were no new inquires.

10. IN CAMERA

MOTION: That the Board move the meeting *IN CAMERA*.
Moved by Kenna Houncaren. Seconded by Andrew Knack.

CARRIED

The Meeting went *IN CAMERA* at 6:55 p.m.

Councillor Andrew Knack left the meeting at 6:55 p.m.

- 10a) Finance & Audit Committee Report - April 17, 2020
- 10b) Finance & Audit Committee Report - May 4, 2020

Councillor Andrew Knack rejoined the meeting at 7:17 p.m.

MOTION: That the Board move the meeting *OUT OF CAMERA* at 7:17 p.m.
Moved by Kenna Houncaren. Seconded by James Crossman.

CARRIED

The Meeting went *OUT OF CAMERA* at 7:17 p.m.

MOTION: That the 2020 EPL Financial Update – COVID-19, discussed at the April 17, 2020 Finance & Audit Committee meeting, be accepted as information.
Moved by Sandra Marin. Seconded by Aida Peerani.

CARRIED

MOTION: That the Financial Results for the period ending March 31, 2020 be received as information.
Moved by Sandra Marin. Seconded by Aida Peerani.

CARRIED

MOTION: That the May 4, 2020 Finance and Audit Committee Report be received as information.
Moved by Sandra Marin. Seconded by Aida Peerani.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 7:22 p.m.