

**EDMONTON PUBLIC LIBRARY BOARD**

Tuesday, June 9, 2020

Zoom Virtual Meeting

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**ATTENDANCE:**

**Board:** Dr. Fern Snart  
Kenna Houncaren  
James Crossman  
Tina Faiz  
Janet Hancock  
Sandra Marin  
Aaida Peerani  
Rosalie Rusznak  
Chad Schulz

**Regrets:** Councillor Andrew Knack

**Staff:** Pilar Martinez, Chief Executive Officer  
Mike Lewis, Director, Human Resources  
Gastone Monai, Chief Financial Officer  
Deborah Rhodes, Executive Director, Shared Services & CFO  
Tina Thomas, Executive Director, Customer Experience

**Recording Secretary:** Lisette Lalchan

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**1. CALL TO ORDER**

Board Chair, Dr. Fern Snart, called the meeting to order at 5:11 p.m.

**2. ADOPTION OF AGENDA**

**MOTION:** That the Board adopt the agenda as circulated.  
Moved by Kenna Houncaren. Seconded by Sandra Marin.

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were identified.

#### 4. **ADOPTION OF MINUTES**

**MOTION:** That the Board approve the May 12, 2020 meeting minutes.  
Moved by James Crossman. Seconded by Kenna Houncaren.

**CARRIED**

#### 5. **BUSINESS ARISING FROM THE MINUTES**

There were no outstanding items identified.

#### 6. **NEW BUSINESS**

Board Chair, Dr. Fern Snart welcomed new Trustees Tina Faiz, Janet Hancock, Rosalie Russnak and Chad Schulz. Introductions were made between new and existing members.

##### 6a) EPL Committee and Chair Appointments

Board Chair, Dr. Snart referred to the committee appointments as shared in the meeting package. She thanked members for their interest and willingness to serve on the various committees.

**MOTION:** That the Board approve Committee and Chair Appointments.  
Moved by Aaida Peerani. Seconded by James Crossman.

**CARRIED**

##### 6b) Appointment of ALTA and Friends of EPL Representatives

Dr. Snart provided an overview of the Alberta Library Trustees Association and the Friends of EPL.

**MOTION:** That the Board approve Sandra Marin as the ALTA representative and Dr. Fern Snart as the Friends of EPL Representative.  
Moved by Rosalie Russnak. Seconded by Kenna Houncaren.

**CARRIED**

##### 6c) Governance and Nomination Committee Report.

Governance and Nomination Committee Chair, Aaida Peerani, referenced the report shared in the meeting package. The reason for the change in quorum was to align with other library boards across Canada.

**MOTION:** That the Board accept the revisions to 2.8 Meetings section in the Trustee Handbook.  
Moved by Aaida Peerani. Seconded by James Crossman.

**CARRIED**

**MOTION:** That the Board accept the revised language for the quorum for the committees.

Moved by Aaida Peerani. Seconded by Rosalie Russnak.

**CARRIED**

**MOTION:** That the Board receive the May 28, 2020 Governance and Nomination Committee Report as information.

Moved by Aaida Peerani. Seconded by Sandra Marin.

**CARRIED**

#### 6d) EPL's Phased Relaunch Plans

Pilar Martinez shared EPL's Relaunch Plans with the Board. While EPL locations will remain temporarily closed, EPL has taken their first steps towards a phased reopening with a holds pickup service at the Whitemud and Lois Hole service points. In addition, EPL is preparing to offer limited in-person access and are partnering with local agencies to offer computer access to those with challenges accessing technology. The health and safety of staff and customers continues to be the priority as we begin a gradual opening of service points.

The Board responded positively to the plans and shared their thanks to the EPL Executive Team for their tremendous work on the relaunch.

#### 6e) Fine Free Recommendation

Pilar Martinez referenced the report shared in the meeting package. She shared the rationale behind the recommendation, referenced the research that was completed and experiences from other libraries that have eliminated fines for library materials. She responded to questions and comments from the Board, who were supportive of the decision.

**MOTION:** That effective immediately EPL discontinue charging late fees for library materials and that the section on "Overdue Library Materials" in the Library Use Policy be deleted.

Moved by James Crossman. Seconded by Sandra Marin.

**CARRIED**

#### 6f) EPL from Home Overview and Results

Tina Thomas presented the Board with an overview of virtual services now being offered to support customers while branches are temporarily closed. EPL has seen an increase in memberships, eResource usage, digital programming and have received positive customer feedback. EPL's online offerings have seen tremendous success thanks to a team of EPL staff.

## **7. CONSENT ITEMS**

Dr. Snart provided a verbal addition and update on the Friends of EPL activities.

**MOTION:** That the Board accept all consent items as information.  
Moved by Aaida Peerani. Seconded by James Crossman.

**CARRIED**

## **8. NEW INQUIRIES**

There were no new inquires.

## **9. ADJOURNMENT**

The meeting adjourned at 7:03 p.m.