
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, May 11, 2021
MS Teams Virtual Meeting

ATTENDANCE:

Board: Dr. Fern Snart
Kenna Houncaren
James Crossman
Raman Deol
Tina Faiz
Janet Hancock
Councillor Andrew Knack
Sandra Marin
Rosalie Russnak
Chad Schulz

Regrets: Aaida Peerani

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Director, Human Resources
Mike Lewis, Director, Human Resources
Deborah Rhodes, Executive Director, Shared Services & CFO
Tina Thomas, Executive Director, Customer Experience

Guests: Jennifer Cannon, Director, Financial Services
Melanie St-Onge, Manager, Adult Services and Meadows Branch

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/PRESENTATION

Board Chair, Dr. Fern Snart, called the meeting to order at 5:05 p.m. Pilar Martinez welcomed Corrina Chetley-Irwin, EPL's new Director, Human Resources.

Pilar welcomed guest, Melanie St-Onge, Manager, Adult Services and Meadows Branch. Melanie presented the board with an overview of adult services at EPL. Pilar and Melanie responded to questions from the Board.

Melanie St-Onge left the meeting at 5:20 pm.

2. ADOPTION OF AGENDA

MOTION: That the Board adopt the agenda as circulated.
Moved by James Crossman. Seconded by Sandra Marin.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

Councillor Knack indicated a conflict of interest in relation to item 6b) Collective Bargaining.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the March 9, 2021 meeting minutes.
Moved by Kenna Houncaren. Seconded by Rosalie Russnak.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

Jennifer Cannon joined the meeting at 5:34 pm.

6. NEW BUSINESS

6a) Finance and Audit Committee Meeting Report

Committee Chair, Kenna Houncaren provided a brief overview of the committee's activities. Jennifer Cannon presented on the Q1 Financials. Deb Rhodes provided an overview of the approaches EPL is considering for the 2023-2026 budget. Pilar Martinez and Deb Rhodes responded to questions from the board.

MOTION: That the EPL financial results for the period ending March 31, 2021 be received as information.

Moved by Kenna Houncaren. Seconded by James Crossman.

CARRIED

MOTION: The Board validates previous decisions to continue providing free memberships and elimination of late fees for library materials.

Moved by Kenna Houncaren. Seconded by Sandra Marin.

CARRIED

MOTION: That the Board receive the May 4, 2021 Finance and Audit Committee Report as information.

Moved by Kenna Houncaren. Seconded by Chad Schulz.

CARRIED

Jennifer Cannon left the meeting at 6:29 pm.

MOTION: That the meeting move *IN CAMERA*.
Moved by Kenna Houncaren. Seconded by Raman Deol.

CARRIED

The meeting moved in camera at 6:30 pm.

- 6a) Finance and Audit Committee Meeting Report
 - 2022 Budget Approach
- 6b) Collective Bargaining

Councillor Knack left the meeting at 6:52 pm.

MOTION: That the meeting move *OUT OF CAMERA*.
Moved by Kenna Houncaren. Seconded by James Crossman.

CARRIED

The meeting moved out of camera at 7:05 pm.

MOTION: The Board supports Executive's recommendation regarding the amended mandate for 2019-2021 bargaining.
Moved by James Crossman. Seconded by Kenna Houncaren.

CARRIED

This motion was rescinded at the June 8, 2021 Board Meeting

Councillor Knack re-joined the meeting at 7:08 pm.

6b) Q1 2021 Fund Development Results

Tina Thomas provided the Board with the Q1 fundraising results. In addition, she shared plans for the remainder of 2021 including virtual events, direct mail campaigns and future fundraising initiatives – the Riverbend capital project and the Dolly Parton Imagine Library initiative

6c) EPL Committee and Chair Appointments

Fern Snart provided the Board with committee memberships as outlined in Attachment A.

MOTION: That the Board approve Committee and Chair Appointments as well as Sandra Marin as the EPL ALTA representative and Raman Deol as the Friends of EPL representative as attached.
Moved by: Kenna Houncaren. Seconded by Andrew Knack.

CARRIED

7. ELECTION

- Chair (2-year term)
- Vice-Chair (1-year term)

The nominations submitted to the Governance and Nomination Committee were as follows:

- Board Chair: Kenna Houncaren
- Vice-Chair: Rosalie Russnak

James Crossman, Chair, Governance & Nomination Committee called for any nominations for Board Chair from the floor three times. There were no further nominations; therefore, Kenna Houncaren was acclaimed Chair of the Edmonton Public Library Board for the 2021-2023 term.

James then called for nominations for Vice-Chair from the floor three times. As there were no other nominees identified, Rosalie Russnak was acclaimed Vice-Chair for the 2021-2022 term.

8. CONSENT ITEMS

8a) CEO Report

- KPIs
- Revised 2019-2023 Strategic Goals

8b) Chair's Report

8c) ALTA Report

8d) Friends of EPL Report

MOTION: That all consent items be received as information.
Moved by Kenna Houncaren. Seconded by James Crossman.

CARRIED

9. NEW INQUIRIES

There were no new inquiries.

10. ADJOURNMENT

The meeting adjourned at 7:43 p.m.

Board Standing Committees 2021 – 2022

Governance and Nomination Committee

- James Crossman (Chair)
- Aaida Peerani
- Rosalie Russnak
- Janet Hancock
- Andrew Knack, City Council Representative
- Board Chair (Ex Officio)

Finance and Audit Committee

- Rosalie Russnak (Chair)
- James Crossman
- Raman Deol
- Chad Schulz
- Tina Faiz
- Board Chair (Ex Officio)

Human Resources and CEO Performance Management Committee

- Sandra Marin (Chair)
- Aaida Peerani
- Tina Faiz
- Chad Schulz
- Janet Hancock
- Board Chair (Ex Officio)

Friends of EPL representative

- Raman Deol

Alberta Library Trustees Association (ALTA) representative

- Sandra Marin

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