
EDMONTON PUBLIC LIBRARY BOARD
Tuesday, December 14, 2021
Stanley A. Milner Library, Trustees Boardroom

ATTENDANCE:

Board: Kenna Houncaren
Rosalie Russnak
James Crossman
Raman Deol
Tina Faiz
Sandra Marin
Aaida Peerani
Councillor Karen Principe
Chad Schulz

Regrets: Janet Hancock

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Director, Human Resources
Deborah Rhodes, Executive Director, Shared Services & CFO
Tina Thomas, Executive Director, Customer Experience

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME & LAND ACKNOWLEDGEMENT

Board Chair, Kenna Houncaren, called the meeting to order at 5:01 p.m.

2. PRESENTATION

Councillor Principe joined the meeting at 5:05 p.m.

Tina Thomas presented the Board with an overview of Fundraising activities at EPL. She shared EPL's history, approach and principles as well as the different channels that EPL uses to fundraise such as Annual Giving, Events, Grants and Major Giving. Fundraising at EPL is used to support the implementation of strategic objectives, to pilot new services to build a case for potential ongoing funding requests and to build relationships with individuals and groups across the city. Tina Faiz suggested that the Board have a generative discussion on fundraising at a future meeting. Kenna

Houncaren and Pilar Martinez committed to finding an appropriate time for this discussion to take place.

Councillor Principe left the meeting at 5:17 p.m.

3. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as circulated.

Moved by James Crossman. Seconded by Chad Schulz.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

Trustees Raman Deol and Chad Schulz shared that they formerly worked with the new Deputy City Manager, Financial and Corporate Services and Chief Financial Officer for the City of Edmonton.

5. ADOPTION OF MINUTES

MOTION: That the Board approve the November 9, 2021 meeting minutes.

Moved by Sandra Marin. Seconded by Tina Faiz.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. NEW BUSINESS

7a) HR & CEO Performance Management Committee Meeting Report

Committee Chair, Sandra Marin provided the Board with an overview of committee activities as outlined in the package provided.

MOTION: That the Board approve the CEO Performance Compensation Guidelines Policy B-2018.

Moved by Kenna Houncaren. Seconded by Rosalie Rusnak

CARRIED

MOTION: That the Board approve the revised CEO Job Description.

Moved by Tina Faiz. Seconded by Raman Deol.

CARRIED

MOTION: That the Board receive the November 16, 2021 HR & CEO Performance Management Committee Meeting Report as information.

Moved by Kenna Houncaren. Seconded by Chad Schulz.

CARRIED

7b) Year in Review Video

8. CONSENT ITEMS

8a) CEO Report and KPIs

8b) Chair's Report

8c) ALTA Report

James Crossman inquired on the status of the café at Milner. Pilar shared that the café is scheduled to open in the spring of 2022.

James also shared his compliments and thanks to Pilar and Kenna regarding their request to the Provincial Government to expand the REP to adult programs and meeting room use for libraries along with Calgary Public Library and PLSB.

MOTION: That the Board receive all consent items as information.

Moved by Sandra Marin. Seconded by James Crossman.

CARRIED

9. NEW INQUIRIES

James Crossman inquired about committee meetings and if they can move to in person or remain virtual meetings. Board Chair, Kenna Houncaren encouraged Committee Chairs to discuss with their respective committees and to let her know the decision.

10. ADJOURNMENT

The meeting adjourned at 5:48 p.m.