
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, March 8, 2022

Jasper Place Library

ATTENDANCE:

Board: Kenna Houncaren
Rosalie Russnak
Tina Faiz
Janet Hancock
Sandra Marin
Councillor Karen Principe
Chad Schulz

Regrets: Raman Deol
James Crossman
Aaida Peerani

Staff: Pilar Martinez, Chief Executive Officer
Deborah Rhodes, Executive Director, Shared Services & CFO
Tina Thomas, Executive Director, Customer Experience
Sharon Day, Director, Branch Services & Collections
Madeline Gormley, Manager, Jasper Place Library

Guests: Ariel Kleber, Community Librarian, Meadows Library
Nancy Sheng, Associate Manager, Stanley A. Milner
John Stelter & Tasha Olivieri, KPMG

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME & LAND ACKNOWLEDGEMENT

Board Chair, Kenna Houncaren, called the meeting to order at 5:31 p.m. with a Land Acknowledgement. She also recognized International Women's Day by reading an excerpt from Todd Babiak's *Just Getting Started: Edmonton Public Library's First 100 Years, 1913-2013*.

2. PRESENTATION

Kenna Houncaren introduced guest presenters, Ariel Kleber, Community Librarian, Meadows Library and Nancy Sheng, Associate Manager, Stanley A. Milner. Nancy

and Ariel provided an overview of the African and Caribbean Canadian Books in Colour Literary Guide. The guide provides teachers, librarians, parents, and educators an easy-to-access list of current titles that cover a wide variety of topics important to Black Canadians, as well as titles that reflect diverse Black Canadian experiences. The project was in partnership with the Sickle Cell Foundation of Alberta and engaged four student interns, all of whom broadly reflected the Black Canadian Diaspora, in the selection of the titles. Nancy and Ariel's presentation was well received by the Board.

Nancy and Ariel left the meeting at 5:48 p.m.

3. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as circulated.
Moved by Tina Faiz. Seconded by Chad Schulz.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

5. ADOPTION OF MINUTES

MOTION: That the Board approve the February 8, 2022, meeting minutes.
Moved by Sandra Marin. Seconded by Chad Schulz

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

7. NEW BUSINESS

7a) Finance and Audit Committee Report

Committee Chair, Rosalie Russnak provided the Board with an overview of the Committee's March activities.

John Stelter and Tasha Olivieri joined the meeting at 5:52 p.m.

Deb Rhodes provided the Board with a brief introduction of the 2021 Audit and Financial Statements. The auditors, John Stelter and Tasha Olivieri, shared that there were no substantive adjustments made this year. Rosalie Russnak expressed her thanks to EPL staff for another exemplary year.

John Stelter and Tasha Olivieri left the meeting at 6:02 p.m.

Deb Rhodes presented the Board with the 2023-32 Capital Priorities Plan. She shared the City's draft capital review process, criteria and timelines, and provided the Board with the background on EPL's analysis and prioritization of capital projects. Deb and Pilar then responded to questions from the Board.

MOTION: That the City of Edmonton Public Library Board Audit Findings Report for the year ending December 31, 2021, be received as information.
Moved by Rosalie Russnak. Seconded by Tina Faiz.

CARRIED

MOTION: That the audited Financial Statements for the period ending December 31, 2021 be approved.

Moved by Rosalie Russnak. Seconded by Janet Hancock.

CARRIED

MOTION: That the 2023-32 EPL Capital Project Priorities be approved.

Moved by Rosalie Russnak. Seconded by Chad Schulz.

CARRIED

MOTION: That the Board receive the March 1, 2021, Finance and Audit Report as information.

Moved by Rosalie Russnak. Seconded by Kenna Houncaren.

CARRIED

8. CONSENT ITEMS

8a) CEO Report

8b) Governance & Nomination Committee Notice of Election

8c) ALTA Report

MOTION: That the Board receive all consent items as information.

Moved by Kenna Houncaren. Seconded by Tina Faiz.

CARRIED

9. NEW INQUIRIES

There were no new inquiries.

10. IN CAMERA

10a) 2021 Incidents Report (S. Day)

10b) HR&CEO Performance Management Committee Report

○ Performance Evaluation

○ 2022Goals

MOTION: That the Board move IN CAMERA.

Moved by: Kenna Houncaren. Seconded by Rosalie Russnak.

CARRIED

The Board moved IN CAMERA at 6:20 p.m.

Councillor Karen Principe joined the meeting at 6:41 p.m.

Pilar Martinez, Deborah Rhodes, Tina Thomas, Sharon Day, Madeline Gormley and Lisette Lalchan left the meeting at 6:52 p.m.

MOTION: That the Board move OUT OF CAMERA.

Moved by: Rosalie Russnak. Seconded by Sandra Marin.

CARRIED

The Board moved OUT OF CAMERA at 7:1 p.m.

MOTION: That the Board accept the 2021 Incidents Report as information.

Moved by: Chad Schulz. Seconded by Tina Faiz.

CARRIED

MOTION: That the Board receive the verbal HR & CEO Committee Report as information.

Moved by: Sandra Marin. Seconded by Rosalie Russnak.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 7:20 p.m.