
EDMONTON PUBLIC LIBRARY BOARD
Tuesday, December 13, 2022
Stanley A. Milner Library, Trustees Boardroom

ATTENDANCE:

Board: Kenna Houncaren
Rosalie Russnak
James Crossman
Raman Deol
Tina Faiz
Janet Hancock
Sandra Marin
Chad Schulz

Regrets: Aaida Peerani, Councillor Karen Principe

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Director, Human Resources
Gastone Monai, CFO
Tania Way, Executive Director, Service Design

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME & LAND ACKNOWLEDGEMENT

Board Chair, Kenna Houncaren, called the meeting to order at 5:32 p.m.

2. ADOPTION OF AGENDA

Kenna Houncaren requested an addition to the agenda - Item 7d)
Trustee Term Extension Request.

MOTION: That the Board accept the agenda as amended.
Moved by Kenna Houncaren. Seconded by Rosalie Russnak.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were identified.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the November 2, 2022 meeting minutes.
Moved by Kenna Houncaren. Seconded by James Crossman.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5a) Employee Demographics Presentation

Corrina Chetley-Irwin presented the board with EPL's Employee Demographics as of January 2, 2022 and responded to questions.

6. CONSENT ITEMS

- 6a) CEO Report
- 6b) Chair's Report
- 6c) ALTA Report

Pilar Martinez shared highlights from her report, notably the 2023-26 EPL Operating and Capital Budget presentation. She noted that the presentation went very well with strong support shown by several council members. The Board discussed the amendment brought forward to reduce EPL pay as you go capital collections budget. Pilar committed to sharing the background document on the impact of the potential reduction that was provided to council. The Board and Executive Team expressed their gratitude to Pilar that the motion did not pass.

MOTION: That the Board receive all consent items as information.
Moved by Kenna Houncaren. Seconded by Chad Schulz.

CARRIED

7. NEW BUSINESS

7a) Year in Review Video

7b) Finance and Audit Committee Report

Committee Chair, Rosalie Russnak provided the Board with a brief overview of the committee's December activities. Rosalie then turned the floor over to Gastone Monai who presented the financial results to the Board.

MOTION: That the Board receive the Financial Results for the period ending October 31, 2022 as information.

Moved by Rosalie Russnak. Seconded by Sandra Marin.

CARRIED

MOTION: That the Board receive the December 5, 2022 Finance and Audit Committee Meeting Report as information.

Moved by Kenna Houncaren. Seconded by Janet Hancock.

CARRIED

7c) Governance and Nomination Committee Report

Committee Chair, James Crossman provided the board with a review of the committee report as shared.

MOTION: That the Board approve the Public Presentations at EPL Board Meetings Policy B-2030 as amended.

Moved by James Crossman. Seconded by Sandra Marin.

CARRIED

MOTION: That the Board receive the November 23, 2022, Governance and Nomination Committee Report as information.

Moved by James Crossman. Seconded by Kenna Houncaren.

CARRIED

7d) Trustee Term Extension Request

Sandra Marin provided background regarding the extension of Chair, Kenna Houncaren's term on the EPL Board for one additional year. With the upcoming recruitment for new trustees, current board capacity and the changes at the senior leadership level, Sandra noted that with continuity in the Chair role would be welcomed.

An extension of a trustee's term is determined by City Council. If Kenna's extension is granted, she indicated that she would be willing to stay on as Board Chair for another year. Trustees expressed their gratitude to Kenna for her support and leadership.

MOTION: That the Board request a one-year extension to the Community and Public Services Committee for Kenna Houncaren to provide continuity and support due to 3 upcoming vacancies and current board chair capacity.

Moved by Sandra Marin. Seconded by James Crossman.

CARRIED - Unanimously

8. IN CAMERA

MOTION: That the Board move In Camera.

Moved by Kenna Houncaren. Seconded by Sandra Marin.

CARRIED

The Board moved in camera at 6:39 p.m.

8a) HR Update

The Board moved out of camera at 6:41 p.m.

9. NEW INQUIRIES

No new inquiries were brought forward.

10. ADJOURNMENT

The meeting adjourned at 6:42 p.m.