
EDMONTON PUBLIC LIBRARY BOARD

Wednesday, June 21, 2023

Riverbend Branch

ATTENDANCE:

Board: Kenna Houncaren
Rosalie Russnak
Mansur Bitar
Rebecca Bock-Freeman
James Crossman
Tina Faiz
Sandra Marin
Councillor Karen Principe
Chad Schulz

Regrets: Shawna Vogel

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Executive Director, Employee Experience
Sharon Day, Executive Director, Customer Experience
Cody Tomanek, Chief Financial Officer
Tania Way, Executive Director, Service Design

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME, LAND ACKNOWLEDGEMENT

Board Chair, Kenna Houncaren, called the meeting to order at 5:34 p.m. and welcomed the observers to the meeting.

She then shared a Land Acknowledgement. She noted that this month is National Indigenous History Month, an opportunity to learn about and honour the unique cultures, traditions and experiences of First Nations, Inuit and Métis. She highlighted the ways EPL is supporting National Indigenous Month such as blogs posts, resources and a summer solstice pipe ceremony.

2. PRESENTATION

2a) Accessible Library Services Presentation

Sharon Day, Executive Director, Customer Experience presented the Board with an overview of accessible services at EPL. She highlighted resources and services offered by EPL. She then responded to questions from the Board.

3. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as circulated.

Moved by Mansur Bitar. Seconded by Rebecca Bock-Freeman.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

5. ADOPTION OF MINUTES

Rosalie Russnak requested that the Finance and Audit Report be edited to provide clarity that only the update presented at the Board Meeting will be less detailed, and that the full committee report will still be available to the Board for review in the meeting package.

MOTION: That the Board approve the May 9, 2023 meeting minutes as amended.

Moved by Tina Faiz. Seconded by Rosalie Russnak.

CARRIED

Councillor Karen Principe joined the meeting at 5:55 p.m.

6. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

7. CONSENT ITEMS

7a) Chair's Report

7b) CEO's Report

7c) ALTA Report

7d) Trustee Representatives for the Alberta Library Trustees Association and Friends of EPL

Pilar provided an overview of her CEO report, highlighting presentations to branches on Strategic and Business Plan, Dr. Emily Knox's visit and Calgary Public Library's Senior Leadership Team's visit to EPL. She then responded to questions from Trustees.

Sandra Marin provided a brief overview of the ALTA meeting as shared in the meeting package.

MOTION: That the Board approve Sandra Marin as the ALTA representative and Chad Schultz as the Friends of EPL Representative.

Moved by Rebecca Bock-Freeman. Seconded by Rosalie Russnak.

MOTION: That the Board receive all consent items as information.
Moved by Tina Faiz. Seconded by James Crossman.

CARRIED

8. NEW BUSINESS

8a) Governance and Nomination Committee Report

Former Committee Chair, James Crossman provided an overview of committee activities. Now that the updated trustee evaluation instrument includes both an individual and board component, the full data set will be shared with the Governance and Nomination committee for review rather than to only the Board and Committee Chairs. The committee will then prepare a summary report with recommendations to the Board for review.

MOTION: That the Board receive the May 25, 2023 Governance and Nomination Committee Report as information.
Moved by Chad Schulz. Seconded by Mansur Bitar.

CARRIED

9. NEW INQUIRIES

There were no new inquiries.

10. IN CAMERA

MOTION: That the Board move IN CAMERA.
Moved by Councillor Karen Principe. Seconded by Kenna Houncaren.

CARRIED

The Board moved IN CAMERA at 6:07 p.m. The observers left the meeting.

- 10a) Collective Bargaining Update
- 10b) Finance and Audit Committee Report
 - Enterprise Risk Management Report

MOTION: That the Board move OUT OF CAMERA.
Moved by Tina Faiz. Seconded by Rebecca Bock-Freeman.

CARRIED

The Board moved OUT OF CAMERA at 6:58 p.m. The observers returned to the meeting.

MOTION: That the EPL Enterprise Risk Management Report be accepted as information.
Moved by Chad Schulz. Seconded by Rosalie Russnak.

CARRIED

MOTION: That the Board receive the June 6, 2023 Finance and Audit Report as information.

Moved by Tina Faiz. Seconded by Councillor Karen Principe.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 7:01 p.m.