
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, May 14, 2024

Lois Hole Library

ATTENDANCE:

Board: Rosalie Russnak
Mansur Bitar
Rebecca Bock-Freeman
James Crossman
Tina Faiz
Mark Hoosein
Sandra Marin
Chad Schulz

Regrets: Councillor Karen Principe
Shawna Vogel

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Executive Director, Employee Experience
Sharon Day, Executive Director, Customer Experience
Cody Tomanek, Chief Financial Officer
Vicky Varga, Executive Director, Collections, Marketing and
Technology

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME, LAND ACKNOWLEDGEMENT

Board Vice Chair, Rosalie Russnak, called the meeting to order at 5:32 p.m. with a Land Acknowledgement. Rosalie then welcomed new trustee, Mark Hoosein and acknowledged members of the public, Patrick Foss and Chantal Dorais.

2. PRESENTATION

2a) Employee Demographics

Corrina Chetley-Irwin presented the Board with EPL's Employee Demographics as of January 1, 2023. She shared that EPL employee demographic details will be a voluntary feature of the new Enterprise Commons ERP. She highlighted that with the additional Sunday hours, EPL was able to change 35 employees from unbenefited to benefited positions. She then responded to questions from trustees.

James Crossman joined the meeting at 6:00 p.m.

ADOPTION OF AGENDA

Rosalie noted an In Camera item would be added to the agenda - 11b) Human Resources Update – Pilar.

MOTION: That the Board accept the agenda as amended.
Moved by Rosalie Russnak. Seconded by Mansur Bitar.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

5. ADOPTION OF MINUTES

MOTION: That the Board approve the March 12, 2024 meeting minutes.
Moved by James Crossman. Seconded by Chad Schulz.

CARRIED

MOTION: That the Board approve the March 18, 2024 meeting minutes.
Moved by Rebecca Bock-Freeman. Seconded by Sandra Marin.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

7. CONSENT ITEMS

- 7a) CEO Report & KPIs
- 7b) EPL 2023 Annual Report
- 7c) ALTA Report
- 7d) Friends of EPL Report

Pilar shared the 2023 Annual Report with trustees and expressed gratitude to the Marketing and Communications Team for their amazing work on the document.

Pilar presented key points from her report, highlighting her meetings with City Councillors, EPL's collaboration with Amii and enthusiasm for the upcoming Convivencia project. She also provided an update on the Milner security incident. She then responded to questions and comments from Trustees.

Sandra Marin provided an update on her recent ALTA meeting and encouraged trustees to attend the upcoming AGM.

Chad provided a review of his Friends of EPL Report and responded to questions from board members.

MOTION: That the Board receive all consent items as information.
Moved by Rosalie Russnak. Seconded by Chad Schulz.

CARRIED

8. NEW BUSINESS

8a) Finance and Audit Committee Report

Committee Chair, Rosalie Russnak provided the Board with an overview of the May meeting. She then turned the floor over to Cody who presented a brief update on the Q1 Financial Results. Cody and Pilar responded to questions from Trustees.

MOTION: That the EPL Financial Results for the period ending March 31, 2024 be received as information.
Moved by Mark Hoosein. Seconded by Tina Faiz.

CARRIED

MOTION: That the Board receive the May 1, 2024, Finance and Audit Report as information.
Moved by Mansur Bitar. Seconded by Rebecca Bock-Freeman.

CARRIED

8b) Governance and Nomination Committee Report

Committee Chair, Sandra Marin provided an overview of committee activities. She shared that there were no changes brought forward to the Skills Matrix since there were significant updates the last time it was reviewed. Lisette will share the Skills Matrix survey on Wednesday, May 15.

It was agreed that the language in the Appointment of Standing Committee Chairs document would be edited with the addition of “at least one” committee to allow flexibility to those interested in participating in more than one committee.

MOTION: That the Board receive the April 30, 2024 Governance and Nomination Committee Report as amended.
Moved by Sandra Marin. Seconded by Rosalie Russnak.

CARRIED

9. ELECTION

EPL Board Vice Chair, Rosalie Russnak, indicated that one nomination for Chair was put forward – James Crossman. Rosalie called for nominations from the floor three times. As there were no further nominations, James Crossman was acclaimed EPL Board Chair for the 2024-2025 term as he has one year left in his term.

James Crossman took the Chair.

James indicated that two names were put forward for the Vice-Chair position – Rosalie Russnak and Shawna Vogel. James called for any further nominations from the floor three times. A vote by secret ballot was conducted and Rosalie Russnak was announced as Vice-Chair for the 2024-2025 term.

James noted that he would be reaching out to trustees regarding their committee preferences and interests to enable announcement of the committee responsibilities at the June Board Meeting.

MOTION: That the Board approve the disposition of the election ballots.
Moved by James Crossman. Seconded by Rebecca Bock-Freeman.

CARRIED

10. NEW INQUIRIES

There were no new inquiries.

11. IN CAMERA

MOTION: That the committee move IN CAMERA
Moved by: James Crossman. Seconded by Rebecca Bock-Freeman.

CARRIED

The meeting moved In Camera at 6:51 p.m.

- 11a) Collective Agreement Highlights
- 11b) Human Resources Update

MOTION: That the committee move OUT OF CAMERA
Moved by: Chad Schulz. Seconded by Rebecca Bock-Freeman.

CARRIED

The meeting moved Out of Camera at 7:32 p.m.

12. ADJOURNMENT

The meeting adjourned at 7:32 p.m.