
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, March 11, 2025

Stanley A. Milner Library – Trustees Boardroom

ATTENDANCE:

Board: James Crossman
Rosalie Russnak
Mansur Bitar
Mark Hoosein
Sandra Marin
Councillor Karen Principe
Chad Schulz
Shawna Vogel

Regrets: Rebecca Bock-Freeman
Tina Faiz

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Executive Director, Employee Experience
Sharon Day, Executive Director, Customer Experience
Cody Tomanek, Chief Financial Officer
Vicky Varga, Executive Director, Collections, Marketing and
Technology

Guest: Virginia Clevette, Manager, Woodcroft Library

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME, LAND ACKNOWLEDGEMENT & TRUSTEE CHARTER

Board Chair, James Crossman, called the meeting to order at 5:28 p.m. with a Land Acknowledgement.

A guest observer joined the meeting at 5:34 p.m.

2. PRESENTATION – Community-Led Service Philosophy (CLSP) & Partnerships

Pilar presented on EPL's Community-Led Service Philosophy (CLSP). She shared EPL's definition and principles regarding CLSP, its impact, and the partnerships that have been established as a result. She then invited Virginia Clevette to speak about EPL's Services to Newcomers.

Virginia outlined the impact of immigration on the city and how EPL's settlement services positively influence the lives of newcomers in Edmonton. Virginia highlighted the contributions of partners who lead various classes and their impact, as well as the outreach activities conducted by community librarians. She emphasized how these librarians are integrated into the community to better understand their needs and establish meaningful connections.

Gratitude was expressed for the work EPL is doing with newcomers.

3. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as circulated.
Moved by Mansur Bitar. Seconded by Councillor Principe.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

5. ADOPTION OF MINUTES

MOTION: That the Board approve the February 18, 2025 meeting minutes.
Moved by Sandra Marin. Seconded by Rosalie Russnak.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

7. NEW BUSINESS

7b) Governance and Nomination Committee Report

In Rebecca's absence, Chair James Crossman reviewed the Committee's activities as detailed in the meeting package.

MOTION: That the Board receive the February 25, 2025 Governance and Nomination Report as information.
Moved by Shawna Vogel. Seconded by Mark Hoosein.

CARRIED

7c) Finance and Audit Committee Report

Committee Chair Mansur Bitar provided the Board with an overview of KPMG's Audit Findings Report, indicating that it was a clean audit with no items to report. He noted that KPMG recognized EPL for their support and cooperation during the audit.

Cody then gave a summary of the 2024 Audited Financial Statements.

MOTION: That the Edmonton Public Library Board Audit Findings Report for the year ending December 31, 2024 be received as information.

Moved by Rosalie Russnak. Seconded by Mark Hoosein.

CARRIED

MOTION: That the City of Edmonton Library Board audited Financial Statements for the year ended December 31, 2024 be approved.

Moved by Shawna Vogel. Seconded by Sandra Marin.

CARRIED

MOTION: That the Board receive the March 4, 2025 Finance and Audit Report as information.

Moved by Rosalie Russnak. Seconded by Sandra Marin.

CARRIED

8. CONSENT ITEMS

8a) Chair's Report

8b) CEO Report

8c) ALTA Report

8d) Fiends of EPL Report

MOTION: That the Board receive all consent items as information.

Moved by: Rosalie Russnak. Seconded by Sandra Marin.

CARRIED

9. NEW INQUIRIES

There were no new inquiries.

10. IN CAMERA

MOTION: That the Board move IN CAMERA.

Moved by: Mark Hoosein. Seconded by: Councillor Principe.

CARRIED

The Board moved IN CAMERA at 5:57p.m.

Pilar Martinez, Sharon Day, Corrina Chetley-Irwin, Cody Tomanek, Lisette Lalchan and the meeting observer left the meeting.

9b) 2024 CEO Performance Evaluation

MOTION: That the Board move OUT OF CAMERA.

Moved by: Sandra Marin. Seconded by Rosalie Russnak.

CARRIED

The Board moved OUT OF CAMERA at 6:59 p.m.

11. ADJOURNMENT

The meeting adjourned at 7:00 p.m.