
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, May 13, 2025

Jasper Place Library

ATTENDANCE:

Board: Rosalie Russnak
Mansur Bitar
Rebecca Bock-Freeman
Dr. Joseph Doucet
Tina Faiz
Mark Hoosein
Chad Schulz
Shawna Vogel
Xueming Zhao

Regrets: Councillor Karen Principe

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Executive Director, Employee Experience
Sharon Day, Executive Director, Customer Experience
Cody Tomanek, Chief Financial Officer
Vicky Varga, Executive Director, Collections, Marketing and Technology

Guests: Kyle Marshall, Manager, Jasper Place Branch; Member of the Public

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME, LAND ACKNOWLEDGEMENT

The Vice Chair of the Board, Rosalie Russnak, commenced the meeting at 5:33 p.m. with a Land Acknowledgement. Rosalie extended a welcome to the new trustees, Dr. Joseph Doucet and Xueming Zhao, and trustees then introduced themselves sharing their favourite library memory.

2. PRESENTATION

2a) Employee Demographics

Corrina Chetley-Irwin presented the Board with EPL's Employee Demographics as of January 1, 2024. She then responded to questions.

3. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as amended.
Moved by Rosalie Russnak. Seconded by Mark Hoosein.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

5. ADOPTION OF MINUTES

MOTION: That the Board approve the March 11, 2025 meeting minutes.
Moved by Mansur Bitar. Seconded by Mark Hoosein.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

7. NEW BUSINESS

7a) Finance and Audit Committee Report

Committee Chair, Mansur Bitar provided the Board with an overview of the May meeting. He then turned the floor over to Cody who shared a brief update on the Q1 Financial Results. Cody and Pilar responded to questions from Trustees.

MOTION: That the EPL Financial Results for the period ending March 31, 2025 be received as information.

Moved by Rebecca Bock-Freeman. Seconded by Mark Hoosein.

CARRIED

MOTION: That the Board receive the May 6, 2025 Finance and Audit Report as information.

Moved by Rosalie Russnak. Seconded by Shawna Vogel.

CARRIED

7b) Governance and Nomination Committee Report

Committee Chair, Rebecca Bock-Freeman provided an overview of committee activities, highlighting changes to the Skills Matrix as well as the Board Recognition Policy. She noted that Lisette will be emailing the Skills Matrix survey following the board meeting.

MOTION: That the Board approve the Board Recognition Policy B-2017.

Moved by Mansur Bitar. Seconded by Rosalie Russnak.

CARRIED

MOTION: That the Board receive the April 22, 2025 Governance and Nomination Committee Report as amended.

Moved by Shawna Vogel. Seconded by Xueming Zhao.

CARRIED

8. ELECTION

Rosalie indicated that one nomination for the Chair position was received – Shawna Vogel. Rosalie called for nominations from the floor three times. As there were no further nominations, Shawna Vogel was acclaimed EPL Board Chair for the 2025-2027 term.

Shawna Vogel assumed the Chair position.

Shawna indicated that one nomination for Vice-Chair was put forward – Rosalie Russnak. Shawna called for nominations from the floor three times. As there were no further nominations, Rosalie Russnak was acclaimed EPL Board Vice-Chair for the 2025-2026 term.

9. CONSENT ITEMS

9a) April/May 2025 CEO Report, Fund Development Report & KPIs

9b) Chair's Report

9c) ALTA Report

9d) Friends of EPL Report

There was a question regarding the timing for deciding on the representative for ALTA. Shawna informed the group that an update on committee membership, as well as representatives for ALTA and FEPL, will be discussed at the June meeting.

MOTION: That the Board receive all consent items as information.

Moved by Rebecca Bock-Freeman. Seconded by Dr. Joseph Doucet.

CARRIED

10. NEW INQUIRIES

There were no new inquiries.

11. IN CAMERA

MOTION: That the board move IN CAMERA

Moved by: Mark Hoosein. Seconded by Mansur Bitar.

CARRIED

The meeting moved In Camera at 6:21 p.m. and the guest observer left the meeting.

11a) Bargaining Update

MOTION: That the board move OUT OF CAMERA

Moved by: Rebecca Bock-Freeman. Seconded by Rosalie Russnak.

CARRIED

The meeting moved Out of Camera at 6:43 p.m.

12. ADJOURNMENT

The meeting adjourned at 6:44 p.m.