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**EDMONTON PUBLIC LIBRARY BOARD**

Tuesday, April 14, 2015, 5:30 p.m.  
Stanley A. Milner Library  
(3<sup>rd</sup> Floor Boardroom)

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**ATTENDANCE:**

**Board:** Mrs. Ellen Calabrese-Amrhein, Chair

Mr. Jay Ball

Mr. Brian Heidecker

Councillor Ben Henderson

Mr. Michael Janz

Dr. Sherrill Johnson

Mr. John McDonald III

Mr. Nazir Mulji

Mr. Jeff Reynolds

**Staff:** Ms. Linda Cook, Chief Executive Officer

Mr. Gastone Monai, Chief Financial Officer

**Regrets:** Ms. Miranda Jimmy

Ms. Pilar Martinez, Deputy Chief Executive Officer

Mr. Mike Lewis, Director, Human Resource Services

**Recording Secretary:** Ms. Therese McAuley

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**1. CALL TO ORDER**

Chair Ellen Calabrese-Amrhein called the meeting to order at 5:30 p.m.

**2. ADOPTION OF AGENDA**

Moved by John McDonald, Seconded by Nazir Mulji.

That the agenda be approved with the addition of an In Camera item -  
Friends of the Library.

**CARRIED**

**3. ADOPTION OF MINUTES**

Moved by Nazir Mulji, Seconded by Jeff Reynolds.

That the minutes of the March 3, 2015 Board meeting be approved as  
presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

There were no outstanding items identified.

## 5. NEW BUSINESS

### 5a) May 5, 2015 Board Meeting

Chair Ellen Calabrese-Amrhein indicated that the May 5 Board meeting would be In Camera to discuss the CEO Search and would be attended by Trustees and members from Conroy Ross. The meeting will start at 5 p.m. and a light supper will be provided.

### 5b) Calgary Public Library/Edmonton Public Library Trustee Meeting

Chair Ellen Calabrese-Amrhein noted that EPL made revisions to the existing MOU and sent this document to CPL for their review. The document included in the Board package shows, side by side, the MOU with EPL's revisions and CPL's subsequent revisions. There were a number of items identified for discussion at the joint meeting being held in Jasper during the Alberta Library conference.

The Board also discussed potential items for the joint meeting and a draft agenda will be sent to CPL: Memorandum of Understanding - Review of Proposed Changes; Identify Joint Opportunities and Next Steps.

### 5c) EPL Lunch and Learn Information Sessions

Chair Ellen Calabrese-Amrhein noted that she and Trustee Jay Ball spoke with Emmy Stuebing, Fund Development Association Director, about a Board hosted Lunch and Learn where Trustees would be asked to bring one or two people to the event. Trustees agreed to host a session sometime in June. Ellen Calabrese-Amrhein noted that a doodle poll with proposed dates would be sent out.

Jay Ball indicated that there was also some discussion around holding an evening social event that would combine learning about the library and, as an example, learning about scotch, with the target audience being the business community. It was agreed that Jay Ball would work with Emmy Stuebing and put together a proposal to be presented to the Board for further discussion.

Ben Henderson joined the meeting at 5:50 p.m.

### 5d) 2015 Operating Budget Adjustment

Gastone Monai reviewed the report and noted that the increase in the Provincial funding be used to off-set the higher than anticipated facility fit-up and operating costs for the two eplGO locations (West Henday and northeast Edmonton). Linda Cook indicated that, without the additional Provincial funding, one of the sites would have had to be delayed.

Moved by Brian Heidecker, Seconded by John McDonald.  
That the 2015 Budget adjustment be approved.

**CARRIED**

5e) 2016-2018 Forecast and Budget

Gastone Monai referred to the report included in the Board package and noted that EPL's budget process for the Board is similar to previous years. The budget forecast outlines funding increases required to maintain existing services and fund operating costs for the new Capilano and Calder libraries. City Council has yet to set the funding targets for 2016-2018. In response to John McDonald, Gastone Monai indicated that the Provincial grant amount for 2016 and 2017 is the same as the 2015 funding. Sherrill Johnston inquired about the funding for the new City of Learners planned in 2017. Linda Cook noted that this initiative was started by then, Councillor Don Iveson, and EPL is now the Lead. A Coordinator has been hired to carry out a strategic plan and depending on the results, EPL would be looking to make this position permanent in 2017.

Moved by Michael Janz, Seconded by Jeff Reynolds.  
That the proposed 2016-2018 EPL Strategic Goals and Business Plan document be approved for use in the development of the 2016-2018 Operating Budget.

**CARRIED**

**6. CONSENT ITEMS**

- 6a) Chair's Report
- 6b) CEO's Report
- 6c) Alberta Library Trustees Association Report

Moved by John McDonald, Seconded by Sherrill Johnson.  
That the Consent Items 6a) to 6c) be received as information.

**CARRIED**

Ellen Calabrese-Amrhein relinquished her role as Chair for the nomination and election of the Board Chair position to CEO Linda Cook.

**7. ELECTION OF CHAIR AND VICE CHAIR**

Nominated by Nazir Mulji that Ellen Calabrese-Amrhein serve as the Chair of the Library Board of Trustees for the 2015-2016 term. As there were no further nominations, Ellen Calabrese-Amrhein was acclaimed as Chair.

Ellen Calabrese-Amrhein resumed the Chair.

Nominated by Sherrill Johnson that Jeff Reynolds serve as the Vice Chair of the Library Board of Trustees for the 2015-2016 term. As there were no further nominations, Jeff Reynolds was acclaimed as Vice Chair.

**8. NEW INQUIRIES**

There were no new inquiries.

**9. IN CAMERA**

9a) Friends of the Library

Moved by Michael Janz, Seconded by Nazir Mulji.

That the meeting move *in camera* to discuss the Friends of the Library.

**CARRIED**

The meeting moved *in camera* at 6:15 p.m.

Moved by Nazir, Seconded by Brian Heidecker

That the meeting move *out of camera*.

**CARRIED**

The meeting moved *out of camera* at 6:40 p.m.

**10. ADJOURNMENT**

The meeting adjourned at 6:55 p.m.