

## EDMONTON PUBLIC LIBRARY BOARD

Tuesday, April 2, 2013, 5:30 p.m.  
Stanley A. Milner Library  
3<sup>rd</sup> Floor Boardroom

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### ATTENDANCE:

**Board:** Mrs. Ellen Calabrese-Amrhein, Chair  
Mr. John J. McDonald III, Vice-Chair  
Mrs. Kate Freeman  
Councillor Don Iveson  
Mr. Michael Janz  
Ms. Miranda Jimmy  
Dr. Sherrill Johnson  
Mr. Nazir Mulji  
Mr. Jeff Reynolds

**Staff:** Ms. Linda Cook, Chief Executive Officer  
Ms. Pilar Martinez, Deputy Chief Executive Officer  
Mr. Gastone Monai, Chief Financial Officer  
Mr. Mike Lewis, Director, Human Resource Services

**Regrets:** Mr. Jay Ball

**Recording Secretary:** Ms. Therese McAuley

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### 1. CALL TO ORDER/INTRODUCTIONS

Chair Ellen Calabrese-Amrhein called the meeting to order at 5:35 p.m. and welcomed Todd Babiak, Author of EPL's Centennial Book entitled: *Just Getting Started: A History of the Edmonton Public Library, 1913-2013*. Todd Babiak thanked the Board for the opportunity to speak about the book.

Ellen Calabrese-Amrhein acknowledged Anna Thephasouianh, Megan McLaren and Amanda Briggs, three students from the University of Calgary's Faculty of Social Work, who were attending the meeting as part of their course requirements.

Todd Babiak left the meeting at 6 p.m.

## **2. ADOPTION OF AGENDA**

That the following be exempted from Consent Items and moved to New Business – Chair’s Report.

Moved by Miranda Jimmy, Seconded by Jeff Reynolds.  
That the agenda be approved as amended.

**CARRIED**

## **3. ADOPTION OF MINUTES**

Moved by Don Iveson, Seconded by John McDonald.  
That the minutes of the March 5, 2013 Board meeting be approved.

**CARRIED**

## **4. BUSINESS ARISING FROM THE MINUTES**

There were no items brought forward.

## **5. NEW BUSINESS**

- 5a) Appointment of Alberta Library Trustees Association Representative and Alternate for 2013-2014 Term

Sherrill Johnson noted that she was originally the alternate but took over as the representative for the remainder of the 2012-2013 term when Kiann McNeill left the Board at the end of 2012. She and Nazir Mulji had talked about the possibility of being co-representatives as he could be a resource for financial matters. Sherrill Johnson indicated that she would check with ALTA to see if she and Nazir Mulji could be co-representatives. In response to Ellen Calabrese-Amrhein, Miranda Jimmy indicated that she was willing to continue on as the alternate.

- 5b) Alberta Library Trustees Association (ALTA) Report

Sherrill Johnson reported that the discussion at the last ALTA meeting was on the upcoming Alberta Library Conference and the Annual General Meeting.

- 5c) Strategic Plan 2014-2018

Pilar Martinez referred to the report included in the Board package and provided a brief overview of the process to date.

The Board reviewed and discussed the proposed wording for the Mission, Vision and the four strategic goals and made a number of changes. It was agreed that Administration would incorporate the changes as discussed and email out the revised Mission, Vision and Strategic Goals document to the Board for final review. To allow for work to begin on the Business

Plan, the Board agreed to approve-in-principle the revised Mission, Vision and Strategic Goals document.

Moved by Don Iveson, Seconded by John McDonald.

That the Board approve-in-principal the revised Mission, Vision and Strategic Goals document.

**CARRIED**

Chair Ellen Calabrese-Amrhein asked for feedback on the process. Jeff Reynolds indicated that the staff engagement was great and felt that it was not really the Board's plan, that it is more of an organization plan. Kate Freeman stated that the way the process was undertaken made the plan more of a staff plan rather than a Board plan. She had been told that this was one of the most important things that the Board would do but felt that it was staff directed. Don Iveson stated that he sees it as EPL's Strategic Plan and the Board is the key authority and are the overseer of the plan. The process provided ample opportunity to impact the discussion and stated that it was one of the better exercises in which he had participated.

John McDonald indicated that he has participated in a number of strategic planning sessions but found this one to be the most enjoyable, with lots of energy and passion from the staff. He noted that it is the Board's responsibility to provide direction. Miranda Jimmy was pleased that all staff were invited to participate and would hope that there would be more opportunities for the Board and staff to interact.

Ellen Calabrese-Amrhein noted that the Strategic Plan is for five years but recommends that the Board and staff meet in three years to review.

5d) Chair's Report

Chair Ellen Calabrese-Amrhein wish to add to her report that she met with Trustee Miranda Jimmy on March 12 and on March 20, along with Trustee Kate Freeman and CEO Linda Cook, met with the Friends of the Library Board members Steve Joyce and Salima Punja.

**6. CONSENT ITEMS**

- 6a) Chair's Report
- 6b) CEO's Report
- 6c) Internal Committee Report
- 6d) Board Meeting – May 2013
- 6e) Friends of the Library Report
- 6f) City Council Update
- 6g) 2014 Operating Budget Process

Moved by Jeff Reynolds, Seconded by Sherrill Johnson.

That the Consent Items 6a) to 6g) be received as information.

**CARRIED**

## **7. NEW INQUIRIES**

Michael Janz inquired if a letter was being sent to Mr. Milner thanking him for hosting the Centennial Dinner on March 13. It was agreed that the Chair, on behalf of the Board, would send a letter to Mr. Milner.

Ellen Calabrese-Amrhein noted that the upcoming Alberta Library Conference provides a unique opportunity for Trustees to talk to their counterparts from all across Alberta.

## **8. ADJOURNMENT**

The meeting adjourned at 7:05 p.m.