

Library Use Policy – Administrative Fee Schedule

REGISTRATION FEES

All library cards to Edmonton residents, organizations and visitors are free.

Non-Resident Fees:

\$72 \$60 non-resident fee plus \$12 fee for first non-resident adult; \$8 for each additional non-resident adult to a maximum of four per household

PRINT MATERIAL LATE CHARGES

| ADULT | <u>Daily</u> | <u>Maximum</u> |
|------------------------------------|---------------------|-----------------------|
| Hits to Go | \$1.00..... | \$18.00 |
| Book Club Kit..... | \$0.25..... | \$18.00 |
| Hardcover or trade paperback | \$0.25..... | \$18.00 |
| Paperback, magazine..... | \$0.25..... | \$ 5.00 |
| Paperback, large format | \$0.25..... | \$18.00 |

| JUVENILE | <u>Daily</u> | <u>Maximum</u> |
|---------------------------------|---------------------|-----------------------|
| Hits to Go | \$0.40..... | \$12.00 |
| Catalogued volume..... | \$0.10 | \$12.00 |
| Paperback, magazine, comic..... | \$0.10..... | \$4.00 |

| SPECIAL LOANS | <u>Daily</u> | <u>Maximum</u> |
|--------------------------|---------------------|-----------------------|
| Interlibrary loans | \$1.00..... | \$18.00 |

AUDIO VISUAL MATERIAL LATE CHARGES

| | <u>Daily</u> | <u>Maximum</u> |
|---|---------------------|-----------------------|
| Compact Disc – Adult | \$0.25..... | \$18.00 |
| Compact Disc – Juvenile | \$0.10..... | \$12.00 |
| DVD – Adult..... | \$1.00..... | \$18.00 |
| DVD – Juvenile..... | \$0.40..... | \$12.00 |
| Hits to Go – CD or DVD - Adult | \$1.00..... | \$18.00 |
| Hits to Go – CD or DVD - Juvenile | \$0.40..... | \$12.00 |
| Video Games..... | \$1.00..... | \$18.00 |

MISSING/LOST CHARGES

If an item is lost, the customer is charged the replacement cost of the item, which varies from item to item. The replacement cost is listed in the item record for each item.

Lost or Damaged Interlibrary Loan items \$90.00

DAMAGE TO MATERIAL ID

If an item is lost or damaged, the customer is charged provided the replacement cost of the item, which varies from item to item.

With frequent patterns of large numbers of missing inserts, on occasion EPL will charge \$10.00 for missing CD/DVD Inserts or Booklets.

Replacement cost for removal, damage or defacement of library control information on library materials:

| | |
|--|--------|
| Replacement cost of item barcode | \$0.75 |
| Replacement cost of RFID tag..... | \$0.25 |

PROCESSING FEES

| | |
|--------------------------|---------|
| NSF cheques | \$15.00 |
| Referral fee to UMS..... | \$15.00 |

| SERVICE | COST |
|-----------------------|---|
| 1. Photocopy | Letter/Legal: Single sided Black and White \$0.10 Double sided Black and White \$0.20 Single sided Colour \$0.50 Double sided Colour \$1.00 Tabloid: Single sided \$0.20 Double sided \$0.40 Single sided Colour \$1.00 Double sided Colour \$2.00 |
| 2. Computer Printouts | Letter: Single sided Black and White \$0.10 Double sided Black and White \$0.20 Single sided Colour \$0.50 Double sided Colour \$1.00 Tabloid/Legal: Single sided \$0.20 Double sided \$0.40 Single sided Colour \$1.00 Double sided Colour \$2.00 |

| SERVICE | COST |
|---|---|
| 3. Interlibrary Loans requested by Edmonton Public Library for its customers | No charge for borrowing. Photocopying charges assessed by the supplying institution are passed on to the EPL borrower. |
| 4. Library bag | \$2.00 |
| 5. Makerspace: Espresso Book Machine 3D Printer Pressure sensitive, high adhesive sign vinyl | \$5 cover/binding charge and \$0.05 per page \$0.10 per gram of PLA filament \$2.50 per square foot |

Related Policy

[Library Use, B-2028](#)