

TITLE: Meeting Rooms		POLICY: B-2006	
COMMITTEE: External	PASSED: November 8, 2000	AMENDED: June 9, 2015	REVIEW PERIOD: As required.
TOPIC: Library Resources			

Policy Statement

In support of its mission and values, the Edmonton Public Library (EPL) maintains and welcomes public use of its meeting rooms.

When not required for Library programs and services, these rooms are available for use by community agencies and organizations.

Library spaces are also rented as affordable meeting and convention space by commercial or for-profit organizations.

Parameters

1. The Board does not necessarily support the views of individuals or organizations booking its rooms.
2. Advertising of meetings or events taking place in Library meeting rooms shall not imply endorsement by the Board of the content of the program or event, unless such events are explicitly endorsed or co-sponsored by the Library.
3. Topics for discussion, names of speakers with their affiliation and items for sale including fundraising items must be disclosed at the time of booking.
4. The Board will not knowingly permit any individual or group to use its facilities for any illegal purpose, including contravention of the Criminal Code of Canada.
5. The Board reserves the right to refuse or to cancel bookings.
6. No special privileges are extended to organizations to which staff members or Trustees belong.
7. The Administration determines specific procedures/parameters regarding the use of facilities, including the fee schedule, which is regularly reviewed against public and private sector trends.
8. The Library shall prepare and publicize the Board's meeting room policy, administrative procedures, and rental rates.

Related Board Policies

- Access to Political and Election Information, B-2011